



BEDFORD COUNTY BOARD OF COMMISSIONERS RULES AND LEGISLATIVE COMMITTEE AGENDA

Date: Tuesday, July 20, 2021
Time: 5:00 p.m.
Location: Bedford County Business Complex Center, 1st Floor Conference Room

Rules and Legislative Committee Members

Commissioner Biff Farrar, Chair
Commissioner Ed Castleman
Commissioner Anita Epperson
Commissioner Greg Vick
Commissioner Jason Sanders

AGENDA

1. Call Meeting to Order
2. Prayer
3. Roll Call
4. Approval of June 15, 2021 Rules and Legislative Committee minutes
5. Consideration of placing the July 13, 2021 Commission minutes on the August 10, 2021 County Commission Agenda
6. Consideration of placing the notary applicants on the August 10, 2021 County Commission agenda as requested by County Clerk, Donna Thomas
7. Veterans Officer Report – *Report enclosed*
8. Community Clinic Report – *Report enclosed*
9. Ag Center Report
10. Old Business
11. New Business
 - a. Resolution for Local Government Participation in the Electronic Monitoring Indigency Fund (EMIF)
 - b. Fiscal Strength and Efficient Government Fiscal Confirmation Letter - ThreeStar Program requirements
12. Announcements
13. Adjourn

cc: **Commissioners**

Don Gallagher	Chasity Gunn
Brent Smith	Julie Sanders
Sylvia Pinson	Linda Yockey
Janice Brothers	John Brown
Mark Thomas	Tony Smith

Other Elected Officials

Chad Graham, County Mayor
Donna Thomas, County Clerk

Brian Farris
Bill Anderson
Jeff Sweeney

Other

Robert Daniel, Finance Director
Anna Frazier, Assistant to Mayor
John Carney, GIS/Marketing Dir
David Melson, Times-Gazette
John T. Bobo, County Attorney



BEDFORD COUNTY TENNESSEE

CHAD D. GRAHAM — COUNTY MAYOR

Date:

Fiscal Strength and Efficient Government Fiscal Confirmation Letter ThreeStar Program requirements

This document confirms that _____ County has taken the following actions in accordance with the requirements of the ThreeStar Program:

- The county mayor has reviewed with the county commission at an official meeting the county's debt management policy that is currently on file with the Comptroller of the Treasury Office. The purpose of this requirement is to ensure that local elected officials are aware and knowledgeable of the county's debt management policy.
- The county mayor and county commission acknowledge that an annual cash flow forecast must be prepared and submitted to the Comptroller prior to issuance of debt. The purpose of this requirement is to ensure elected officials are aware that prior to the issuance of debt the county must go through the process of assessing the county's cash flow. This is done to evaluate the county's finances and confirm that sufficient revenues are available to cover additional debt service associated with the proposed issuance of debt.
- The county mayor and county commission acknowledge that all county offices are required to have documented system of internal controls (TCA Section 9-18-102).

Debt Management Policy

This is an acknowledgement that the *Debt Management Policy* of _____ County is on file with the *Office of the Comptroller of the Treasury* and was reviewed with the members of the _____ County Commission present at the meeting held on the _____ day of _____.

☐ Minutes of this meeting have been included as documentation of this agenda item.

Annual Cash Flow Forecast

This is an acknowledgement that *prior to the issuance of debt an annual cash flow forecast was prepared for the appropriate fund and submitted to the Comptroller's office* and was reviewed with the members of the _____ County Commission present at the meeting held on the _____ day of _____.

☐ Minutes of this meeting have been included as documentation of this agenda item.

Confirmation of Documented Internal Controls Requirement

This is an acknowledgement that _____ County Commission understands that all county offices are required to develop a documented system of internal control for all offices, funds, and departments under the authority and administration of the elected officials of _____ County in compliance with Section 9-18-102 (a), Tennessee Code Annotated.

Acknowledged this _____ day of _____, 20__.

County Mayor/Executive Name

Signature

WORKING FOR A BETTER BEDFORD

BEDFORD COUNTY BOARD OF COMMISSIONERS
RESOLUTION FOR LOCAL GOVERNMENT PARTICIPATION
IN THE ELECTRONIC MONITORING INDIGENCY FUND

RESOLUTION No.21-33

WHEREAS, pursuant to Chapter 505 of the 2019 Public Acts, a local government shall have the option to participate in the Electronic Monitoring Indigency Fund ("EMIF") relative to the payment of costs for eligible transdermal monitoring devices, other alternative drug and alcohol monitoring devices, and global positioning monitoring devices for its indigent defendants (collectively, "Devices"). Participation shall be demonstrated through a resolution legally adopted and approved by the Local Government's legislative body accepting the liability associated with participation and containing the budgeted amount that the Local Government commits to its participation in the EMIF;

WHEREAS, Bedford County (name of local government) "Local Government" desires to participate in the EMIF relative to the payment of costs associated with Devices until such time as the Local Government withdraws its participation in the EMIF.

WHEREAS, the Local Government agrees that in order to participate in the EMIF for the payment of costs associated with Devices, it shall adopt this resolution containing a budgeted amount for the upcoming fiscal year and sign a memorandum of understanding with the State of Tennessee ("State") about the payment of costs;

WHEREAS, through the memorandum of understanding between the Local Government and the State, the State may bill the local government for its budgeted amount by drawing from either the Local Government's Local Government Investment Pool ("LGIP") account or from a bank account designated by the Local Government for costs associated with Devices;

WHEREAS, the State may also obtain money from participating Local Governments for costs associated with Devices from the Local Government's state-shared taxes;

WHEREAS, through the Local Government's participation and for the duration of its participation period, the Local Government will be responsible for fifty percent (50%) of the cost associated with Devices that have been ordered on or after July 1, 2022;

WHEREAS, the Local Government understands through the execution of this document that the State will provide funds matching each Local Government's budgeted amount for participation in the fund, subject to an appropriation by the State and the solvency of either or both of the accounts contained in the EMIF;

WHEREAS, for each upcoming fiscal year, the Local Government agrees that it will work cooperatively with the State to develop its budgeted amount for participation in the fund prior to approval by the Local Government's legislative body to determine if the State anticipates having sufficient funds to provide its fifty percent (50%) match;

WHEREAS, for each year of participation subsequent to the Local Government's initial participation year, and no later than a date certain established by the State Treasurer, the Local Government shall notify the State Treasurer of the budgeted amount that is approved for its continued participation in the EMIF within thirty (30) days after the Local Government budget is approved by the local legislative body along with a copy of the approved budget; said budgeted amount shall appropriate the funds necessary for the Local Government to meet its liabilities;

WHEREAS, to the extent that the Local Government does not pay its costs associated with Devices, the State will cease paying its portion of the costs, and the State will not approve any claims or pay any invoices on a going forward basis until such time that the Local Government has sufficient funds;

WHEREAS, subject to applicable rules, policies, procedures and guidance from the State, a Local Government may amend its budget by reducing and not increasing its budgeted amount;

WHEREAS, the Local Government shall be solely responsible for its liability in its EMIF participation as indicated in applicable laws, rules, this resolution and memorandum of understanding; and

WHEREAS, should a Local Government withdraw its participation from the EMIF, the Local Government shall pay outstanding liabilities for Device invoices for claims that were approved during the period of time the Local Government participated in EMIF.

NOW, THEREFORE, BE IT RESOLVED the Board of Directors for the ^{Bedford County} ~~[insert name of Local Government's governing body]~~ hereby authorizes the Local Government participation in EMIF with the Local Government being solely responsible for meeting the requirements, conditions, limitations and restrictions relative to the payment of its liabilities associated with participation in the EMIF. The Board of Directors has also adopted a budget appropriating the funds necessary to meet the Local Government's liabilities associated with its participation in EMIF and has committed a budgeted amount of \$5,000 that will be used to fund its participation for the fiscal year beginning July 1, 2022. A copy of the budget is attached hereto;

STATE OF TENNESSEE

COUNTY OF _____

I,

_____, clerk of the

_____ in _____, Tennessee, does hereby certify that this is a true and exact copy of the foregoing Resolution that was approved and adopted in accordance with applicable law at a meeting held on the _____ day of _____, 20____, the original of which is on file in this office.

IN WITNESS WHEREOF, I have hereunto set my hand, and the seal of the

_____.

As Clerk of the Board, as aforesaid

Seal

BEDFORD COUNTY AGRICULTURE AND EDUCATION CENTER.

MINUTES FOR REGULAR MONTHLY MEETING ON JUNE 14th, 2021

MEETING HELD AT THE BEDFORD COUNTY AGRICULTURE AND EDUCATION CENTER, BUILDING #1.

CALLED TO ORDER BY THE CHAIRMAN, BILL ANDERSON, AT: 7:00pm

1. ROLL CALL.

A roll call of attendance confirmed that there were sufficient members present to conduct business.

Bill Anderson 931.607.8485 (Chair)	Present	Michael Simons 931.580.3639 (Sec.)	Present
Sam Jacobs 931.212.0611	Absent	Jeremy Wells 931-205-2500	Present
Steve Nash	Present		
George Johnson 931-639-4395	Present		
Robert Johnson	Absent		
David Molder 931.580.3770 (Vice Chair.)	Absent		
David Parker 931-205-3567	Present		
Helen Raby 931.492.1287 (Facility Manger)	Present		

2. APPROVAL OF MINUTES.

Approved minutes from March meeting

3. RECOGNITION OF VISITORS

None.

4. REPORTS.

Staff report on behalf of Helen Raby:

APRIL: \$600. Yard sales.

MAY: \$1800. Two weddings; horse show; estate sales; yard sales.

5. FINANCIAL REPORT.

Fund balance \$58,203.02

6. OLD BUISNESS.

Revisit of camera surveillance system purchase.

7. NEW BUISNESS

Discussion of upcoming fair.

8. GOOD OF THE ORDER.

Being no further business the meeting was adjourned.

9. ADJOURNMENT.

This meeting was adjourned at: 7:45 pm

The next regular monthly meeting will be held at 7pm at this same location on: Monday JULY 12th, 2020.

Bill Anderson
7-12-2021

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Sam Jacobs 931.212.0611	Absent	Jeremy Walls 931-205-2500	Present
Steve Nash	Present		
Georgia Johnson 931-639-4395	Present		
Robert Johnson	Absent		
David Molder 931.683.3770 (Vice Chair)	Absent		
David Parker 931-205-3557	Present		
Helen Razy 931.492.7287 (Facility Manager)	Present		

2. APPROVAL OF MINUTES.

Approved minutes from March meeting

3. RECOGNITION OF VISITORS

None.

4. REPORTS.

Staff report on behalf of Helen Razy:

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MAY: \$1800. Two weddings; horse show; estate sales; yard sales.

5. FINANCIAL REPORT.

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8. GOOD OF THE ORDER.

Being no further business the meeting was adjourned.

9. ADJOURNMENT.

This meeting was adjourned at 7:45 pm

The next regular monthly meeting will be held at 7pm at this same location on: Monday JULY - 2nd, 2020.

APPROVED BY:

DATE:

Bill Anderson 7-12-2021

Veteran's Service Office

	A	B	C	D	E	F	G	H	I	J	K
1	Veterans' Report for June 2021										
2	Date	Day	Incoming	Outgoing	Transported Veterans	Veterans came into office	Appts	Forms filed	Vehicle	Miles b/w fillup	Gas Used
3	1	Tues	8	0	1	2	2	2			
4	2	Wed	7	9	0	1	1	1			
5	3	Thurs	15	10	1	2	2	1	Van	202	10.3
6	4	Fri	6	4	2	2	2	2			
7	7	Mon	6	4	1	1	0	0			
8	8	Tues	12	14	1	3	2	3	Van	321	18.1
9	9	Wed	6	9	2	4	4	1			
10	10	Thurs	9	3	0	3	2	0			
11	11	Fri	5	7	0	1	0	0			
12	14	Mon	7	8	1	4	0	0			
13	15	Tues	11	15	1	4	2	1	Van	229	13.3
14	16	Wed	10	10	2	2	2	2			
15	17	Thurs	8	10	0	5	5	5	C/V	178	12.2
16	18	Fri	12	7	2	2	0	0	Van	195	10.7
17	21	Mon	6	4	0	3	0	0			
18	22	Tues	10	7	0	3	2	1	Van/CV	363	18.7
19	23	Wed	5	3	0	6	6	2			
20	24	Thurs	15	7	2	1	0	1			
21	25	Fri	6	3	0	4	0	0			
22	28	Mon	8	11	0	3	0	0			
23	29	Tues	10	6	2	3	0	0	Van/CV	333	21.3
24	30	Wed	9	4	1	3	2	2			
25											
26		Total	191	155	19	62	34	24		1821	104.6

Yearly Report for 2021

Month	Phone Calls In	Phone Calls Out	Veteran Transportation	Veterans who came in office	Vets Appts in House or	Forms filed	Mileage	Gas Used
JAN	196	128	16	33	23	21	1088.00	68.20
FEB	143	72	23	24	16	8	1317.00	75.90
MARCH	185	137	39	32	22	13	2261.00	125.20
APRIL	187	132	32	34	22	21	1865.00	101.40
MAY	206	109	26	47	27	13	1711.00	96.70
JUNE	191	155	20	62	34	24	1821.00	104.60
JULY								
AUG								
SEPT								
OCT								
NOV								
DEC								
YTD	1108	733	156	232	144	100	10063.00	572.00